



Thomas P. Hinman Dental Meeting
March 21-23, 2013

HANGING SIGN APPROVAL FORM

Please complete this request form and return by **January 15, 2013** to Wendy McGar with an artist rendering or photo of the actual sign.

E-mail: wmcgar@hinman.org
Fax: (404) 231-9638
Mail: Hinman Dental Meeting, 33 Lenox Pointe, Atlanta, GA 30324-3172

Company Name: _____

Contact Name: _____

Address: _____

City: _____ ST: _____ Zip: _____

Phone #: _____ Fax: _____

E-mail: _____

Booth Number (s): _____ Booth Size: _____x _____ Booth Type: Island Peninsula

Hinman uses IAEE industry standards to set our booth guidelines and we are very strict on abiding by these rules and regulations outlined in the Exhibitor Rules & Regulations. NO EXECPTIONS WILL BE MADE.

Peninsula Booth

Hanging signs will be permitted to hang 20' (from floor to top of sign) provided written approval is received from exposition management.

Hanging Sign Height: _____' (From floor to top of sign)

Island Booth

Hanging signs will be permitted to hang 24' (from the floor to the top of the sign) provided written approval is received from exposition management.

Hanging Sign Height: _____' (From floor to top of sign)

Signature: _____ **Date:** _____

Note: If hanging sign is approved, the official general service contractor, Freeman, will be required to hang signage on-site.

If request is not approved, sign must be adjusted to adhere to the rules and regulations or your sign will not be permissible onsite.

<i>For Hinman Official Use:</i>	
Approved:	_____
Not Approved:	_____
Explanation:	_____ _____
Exhibits Manager Signature:	_____
Date:	_____